



July 31, 2019

Mr. Peter Lauch, CEO  
 Rideau Transit Group GP  
 1545 Carling Avenue  
 Suite 406  
 Ottawa, ON  
 K1Z 8P9

Our reference: OTT-RTG-RLET-0277

**RE: Revenue Service Requirements for Q4, 2019**

Dear Mr. Lauch,

All capitalized terms not defined here shall bear their meaning as provided in the Project Agreement ("PA")

In anticipation of the Revenue Service Availability Date being achieved on or around August 16, 2019, as currently scheduled, it is the City's intention to commence Revenue Service in early Q4 of 2019. Pursuant to Article 3.3 to Part 1 of Schedule 15-3 of the PA, the City hereby serves notice that, for the booking period commencing Sept 1, 2019, the Operations Service Plan for Service Level 1 as defined in the PA shall be implemented with the following Minor Service Change.

- 2 (two) vehicle consists are required for all weekend operations

Otherwise, the Scheduled Revenue Service Vehicles, train consists and pull-out schedule remain unchanged for Service Level 1.

Please acknowledge receipt of this notice by return.

Yours Truly,

A handwritten signature in black ink, appearing to read 'Michael Morgan'.

Michael Morgan  
 Director, Rail Construction Program

cc .

Richard Holder, Lorne Gray, OTC

City of Ottawa	Ville d'Ottawa
O-Train Construction	Construction de l'O-Train.
Transportation Services Department	Direction générale des transports,
110 Laurier Avenue West	110, avenue Laurier ouest
Ottawa, ON	Ottawa, ON
K1P 1J1	K1P1J1